



## **DORSET POLICE COMMUNITY MESSAGING REGISTRATION FORM**

Dorset Police is committed to working in partnership with the public, who are our eyes and ears and the information that you can provide may help us to prevent and solve crime.

Using our computer messaging system we can contact you quickly and easily to ask for your help or provide advice that may prevent further crimes occurring. We can deliver information to you by email, phone or fax and you can choose your preferred contact times so that you are not interrupted when you are busy.

By registering for free Dorset Police Community Messaging alerts, members of the public can receive information on:

- Local crimes and incidents where we believe that sharing information with you will help to prevent further offences occurring
- Crimes and incidents where you may be able to help by providing vital information
- Current crime trends
- Crime prevention advice
- Safer Neighbourhood activity and opportunities to meet the team

You may also receive:

- News from our partner agencies such as Dorset Fire and Rescue or Trading Standards
- Community Safety messages

The majority of our subscribers are members of a Watch Scheme. If you are not already a member we recommend that you contact your local co-ordinator, they will welcome your support and you may make new friends.

To find out more about local Watch Schemes, please contact your Safer Neighbourhood Team who will put you in contact with a local co-ordinator, or if there isn't a scheme nearby, they will help you to set one up.

We understand that joining a Watch Scheme isn't an option for everyone, but you can still take part by completing this form and subscribing to Community Messaging.

Dorset is one of the safest places in the country, but we need your help to keep it that way, please take a few moments to complete the attached form and register for Dorset Police Community Messaging alerts now.

**Once completed, please return pages 3 and 4 to your local Safer Neighbourhood Team or by mail to:**

**Community Messaging  
Bournemouth Police Station  
Madeira Road  
Bournemouth, BH1 1QQ**

**Please retain pages 1 and 2 for your information.**

## GUIDANCE NOTES

If you have problems completing this form, please contact your Safer Neighbourhood Team.

### Section A: Name and contact details

- A contact telephone number is required even if you opt to receive email messages.
- It is important that our messages reach you, please ensure that spam filters are set up to allow emails from @dorset.pnn.police.uk addresses.
- Please tick appropriate box if the accommodation is either Residential/Day-care, Sheltered Accommodation or you are a Student Landlord or a Residential Landlord.
- You will not be able to receive telephone messages if you have subscribed to a call barring or any anonymous call rejection package as offered by your telephone provider. However you may still receive voice messages via mobile phone (please check with your service provider).

### Section B: Message acceptance times (applies to telephone messages only)

- If you opt to receive telephone messages it is important that we contact you at a time that is convenient to you, please select the appropriate times for you from the options provided.
- Unless it is an emergency we will never call you before 9am or after 9pm. If an emergency arises we reserve the right to override your specified delivery times.

### Section C: Address details

- Business subscribers should provide the address at which the business operates, not the Head Office address unless it is also the base where business is carried out.
- In all cases please provide the full postcode of the address.
- Please tick Yes if you have installed a CCTV system to protect your property.

### Section D: Neighbourhood/Home Watch and Community Messaging

- If you are a member of a Neighbourhood or Home Watch Scheme, please indicate your role.
- If you are not a member of a Neighbourhood or Home Watch Scheme and don't wish to join one, please tick the box that indicates that you only wish to receive messages.

### Section E: Terms and Conditions for registration of personal details

- By signing this registration form you agree to notify Dorset Police of any changes relating to the personal details you have provided on this form and we reserve the right to delete your record if you fail to do so. You can notify us of any changes by telephone on 01202 222510 or by email to ringmaster-dorset@dorset.pnn.police.uk.
- Your details will only be used for the purposes of sending messages as described in our Community Messaging Data Handling Statement, to view a copy, please go to the Dorset Police website at [http://webhqstg01/PDF/Comm\\_Messaging\\_T&Cs\\_April11.pdf](http://webhqstg01/PDF/Comm_Messaging_T&Cs_April11.pdf), or if you do not have Internet access, please contact your Safer Neighbourhood Team for a copy.

**Page 4 - Appendix for Shop, Business, Church, Farm, Horse Watch etc** – You only need to complete this page if you wish to receive information on these additional categories.

### Section G: Additional information

- Please tick the Watch categories you wish to receive information about.

### Section H: Additional address details (for Shop, Church, Business, Farm and Horse Watch)

- If you have more than one additional address please use a separate piece of paper and attach it to the form using your Last Name and Emergency Contact Number as the reference.
- If a postcode has not been allocated e.g. boats or grazing land, please provide the full postal address including postcode (if known) of the nearest building.

### Section I: Premises information

- Please tick the boxes that apply to your premises



## DORSET POLICE COMMUNITY MESSAGING REGISTRATION FORM

Please complete in **BLOCK CAPITALS** and ensure that all elements of your email address are clearly written (including any hyphens, underscores and numbers).

(Section A: Name and contact details)

Title: ..... First Name: .....

Last Name: .....

Telephone (incl. area code): ..... Mobile: .....

Email (generic if possible for business):.....@.....

.....Fax:.....

Residential/Day-care  Sheltered Accommodation  Student Landlord  Residential Landlord

I prefer to receive messages by (please tick one only – Dorset Police prefers email option)

Email  Telephone (landline)  Mobile (voice only – not text)  Fax

(Section B: Message acceptance times [applies to phone messages only] please tick as appropriate)

9am – 12 noon  12 noon – 6pm  6pm – 9pm  or (All day) 9am – 9pm

Weekdays only  Weekends only  All week including weekends

(Section C: Address details)

House Name/Flat No/Business Name:.....

Street (incl. house no): .....

Area: ..... Town: .....

County: ..... Postcode: 

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CCTV on premises Yes  No

(Section D: Neighbourhood/Home Watch or Community Messaging)

Neighbourhood/ Home Watch only (Your role)

Co-ordinator  Street/Deputy Co-ordinator  Watch Member

Tick here if you want to receive messages, but don't wish to join a Watch group <input type="checkbox"/>
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(Section E: Terms and Conditions for registration of personal details)

I the undersigned, confirm that I authorise Dorset Police to use my personal data for Community Messaging purposes only. *I agree to notify Dorset Police of any changes to my personal details and understand that if I fail to do so, my record may be deleted from the database.*

Signed: ..... Print: ..... Date: .....

To view our Community Messaging Data Handling Statement please go to the Dorset Police website (<http://www.dorset.police.uk>) or ask your Safer Neighbourhood Team for a copy.

SNT Use only	Beat	Micro Beat or Village Name	Scheme Name



## DORSET POLICE COMMUNITY MESSAGING REGISTRATION FORM

(Appendix for Shop, Business, Church, Farm, Horse Watch etc)

(Section F: Please provide your name again in case the pages become separated in transit)

Title: ..... First Name: .....

Last Name: .....

(Section G: Additional information - Please tick the Watch categories relating to the messages you would like to receive, you may tick more than one).

<b>Shop Watch</b>	<input type="checkbox"/>
Chemist / Pharmacy	<input type="checkbox"/>
Convenience store	<input type="checkbox"/>
Jewellers	<input type="checkbox"/>
Post Office	<input type="checkbox"/>
Sports goods	<input type="checkbox"/>
Second hand goods	<input type="checkbox"/>
Other retailers	<input type="checkbox"/>

<b>Business Watch</b>	<input type="checkbox"/>
Estate Agent	<input type="checkbox"/>
Letting Agent	<input type="checkbox"/>
Bank/Building Society	<input type="checkbox"/>
Pub/Licensed Premises	<input type="checkbox"/>
Campsite/Holiday Park	<input type="checkbox"/>
Education Establishment	<input type="checkbox"/>
Petrol Station	<input type="checkbox"/>
Language School	<input type="checkbox"/>
Marine/Boat Watch	<input type="checkbox"/>
Guesthouse	<input type="checkbox"/>
Hotel Watch	<input type="checkbox"/>

<b>Business Watch cont.</b>	
Golf club	<input type="checkbox"/>
Scrap metal	<input type="checkbox"/>
Industrial unit	<input type="checkbox"/>
Nightclub	<input type="checkbox"/>
Taxi	<input type="checkbox"/>
Garage	<input type="checkbox"/>

<b>Church Watch</b>	<input type="checkbox"/>
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<b>Horse Watch</b>	<input type="checkbox"/>
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<b>Farm Watch</b>	<input type="checkbox"/>
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(Section G: Additional address details)

If the address of your activity (i.e. where your business is carried out, your horse stabled or your boat moored) is different to the address given on page 3, please enter the additional address below:

Business Name (if applicable): .....

Building Name: .....

Street: .....

Area: ..... Town: .....

County: ..... Postcode: 

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**Note: If you horse or boat is located in an area that does not have a registered postcode, please provide the full postal address including the postcode (if possible) of the nearest building.**

(Section H: Premises information)

Please tick if any of the following apply to your premises:

CCTV  ATM  Tobacco/Alcohol sold  Hazardous materials stored (including fertilisers)