

The Monthly Meeting of the Parish Council will take place on
21st January 2026 at 7.00pm
at West Parley Community Hub, 275 Christchurch Road

AGENDA

1. Members are hereby summoned to the meeting, detailed above.
 2. Members must declare any Pecuniary Interest, other than those previously declared on the Registration of Pecuniary Interest Form, as laid down under the NALC Code of Conduct dated 17th May 2012.
 3. Members are reminded that the Council has a general duty to set out in legislation to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, married status and any disability), Crime & Disorder together with Safety & Human Rights.
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1. Apologies
 2. Declarations of Interest – Pecuniary & non-Pecuniary
 3. Confirm & sign the minutes of the Parish Council Meeting on 17th December 2025
 4. **Consideration to exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. (item 5)**
 5. Confirm & sign the confidential minutes of the Parish Council Meeting on 17th Dec' 2025
 6. Confirm & sign the minutes of the Planning Committee Meeting on 7th January 2026
 7. Presentations by members of the public
 8. Dorset Councillor Report
 9. Clerk's Report & Correspondence Received
 10. Activity Plan
 11. West Parley Memorial Hall
 12. Agree Appointment of the Internal Auditor
 13. Report: Review Council Website Provision
 14. Review Future Staffing Arrangements
 15. Finance Reports
 - a) Monthly Payment Schedule
 - b) Monthly Bank Reconciliation
 - c) Financial Update : 3rd Quarter
 - d) Reserves: Policy & Report
 16. Agree Budget 2026/7
 17. Agree Precept Request to Dorset Council
 18. **Consideration to exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. (item 19a)**

19. Land & Property

- a) Update on Parley Pre-School Lease & Licence progress
- b) Update on VAT advice
- c) Update on an entry system
- d) Update on the snagging list

20. Planning Applications

P/FUL/2025/07132 Stourvale Barns, Church Lane

Proposal: Demolition of existing Use Class B8 Storage unit and the erection of a four-bedroom dwellinghouse, and change of use from agricultural to residential land with associated landscaping and works

Case Officer: Nikki Clayton

Deadline: 22nd January 2026 – extension granted

P/HOU/2025/07055 23 Heathlands Avenue

Proposal: Demolition of existing conservatory. Erect single storey rear extension and freestanding pergola

Case Officer: Victoria Chevis

Deadline: 22nd January 2026 – extension granted

P/FUL/2026/00135 392 Christchurch Road

Proposal: Retain existing overflow car park

Case Officer: Emily Elgie

Deadline: 4th February 2026

21. Planning Applications (information only)

P/CLP/2026/00076 54 St Catherines Church Lane

Proposal: Loft conversion including two side gables

P/CLP/2025/07636 3 Meadow Close

Proposal: Loft conversion

P/NMA/2025/07508 Land East of New Road

Proposal: Non-material amendment to approved P/A P/RES/2022/08041 (Reserved Matters submission comprising layout, scale, appearance and landscaping pursuant to condition 1 of outline permission ref. 3/17/3609/OUT for Phase 2 comprising 148 dwellings (Use Class C3) with public open space and landscaping. Vehicular access off Christchurch Road and Church Lane as approved in the outline planning permission) the amendments are limited to the external elevations of individual plots along the eastern side and church lane, excluding any dwelling directly facing Phase 1. The amendments include the following:

- Use of earthy, deeper tones in the brickwork
- Replacement of render panels with stacked brick panels
- Incorporation of traditional pitched porches and bays in place of contemporary glass.
- Raising of window cills

22. Tree Applications

P/TRT/2026/00015 20 Gallows Drive

Proposal: T1 Oak: - Prune lower (SE) canopy growing towards 20 Gallows Drive only by approximately 2m. - Prune to achieve a 6m clearance from ground level all around tree. Only secondary and tertiary branches shall be pruned leaving wounds no larger than 8cm.

Next meeting dates:

Planning Committee meeting (if required)

4th February 2026

West Parley Community Hub

Parish Council meeting 7.00pm

18th February 2026

West Parley Community Hub

West Parley Parish Council

Payments Awaiting Authorization List, Jan 2026

Date	Description	Supplier	Cost
22/12/2025	Working from Home allowance	West Parley Parish Council	26.07
05/01/2026	Website	eukhost	30.46
05/01/2026	Website	Mr P Heaslip	600.00
05/01/2026	Premises	Amy Billinge	200.00
05/01/2026	adminstration	Starboard Systems Ltd	27.60
06/01/2026	Waste	Dorset Council	258.50
06/01/2026	Waste	Dorset Council	47.17
			1,189.80