

The Monthly Meeting of the Parish Council will take place on
18th February 2026 at 7.00pm
at West Parley Community Hub, 275 Christchurch Road

AGENDA

1. Members are hereby summoned to the meeting, detailed above.
2. Members must declare any Pecuniary Interest, other than those previously declared on the Registration of Pecuniary Interest Form, as laid down under the NALC Code of Conduct dated 17th May 2012.
3. Members are reminded that the Council has a general duty to set out in legislation to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, married status and any disability), Crime & Disorder together with Safety & Human Rights.

1. Apologies
2. Declarations of Interest – Pecuniary & non-Pecuniary
3. Confirm & sign the minutes of the Parish Council Meeting on 21st January 2026
4. Confirm & sign the minutes of the Planning Committee Meeting on 4th February 2026
5. Confirm & sign the minutes of the Extraordinary Parish Council Meeting on 4th February 2026
6. **Consideration to exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. (items 7 & 8 only)**
7. Confirm & sign the confidential minutes of the Parish Council Meeting on 21st January 2026
8. Confirm & sign the confidential minutes of the Parish Council Meeting on 4th February 2026
9. New Councillor(s)
10. Presentations by members of the public
11. Dorset Councillor Report
12. Clerk's Report & Correspondence Received
13. Activity Plan
14. West Parley Memorial Hall
15. Consider any Conflict of Interest with Auditors
16. Adopt IT Policy
17. Annual Review: Standing Orders
18. Policy Review: Grievance Policy
19. Annual Review: Financial Regulations
20. Annual Review : Internal Control

21. Finance
 - a) Monthly Payment Schedule
 - b) Monthly Bank Reconciliation
 - c) Forecast to year end
 - d) Grant Funding request : East Dorset & Purbeck Citizen's Advice

22. **Consideration to exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. (item 23 & 24a only)**
23. Staff request to carry over 1 week Annual Leave
24. Land and Property
 - a) Update on Parley Community Pre-School Lease
 - b) Consider suitable entry system
 - c) Update on the snagging list
 - d) Consider ACRE Hallmark accreditation and membership
 - e) Consider approach for booking requests for both main and community function room

25. Planning Application(s)

P/HOU/2026/00595

3 Dane Drive

Proposal: Form new garage with solar panel array to front garden & swimming pool house with solar panel array to rear garden.

Case Officer: Victoria Chevis

Deadline: 26th February 2026

Next meeting dates:

Planning Committee meeting (if required)

4th March 2026

West Parley Community Hub

Parish Council meeting 7.00pm

18th March 2026

West Parley Community Hub