

Minutes of the Monthly Meeting of the Parish Council
Wednesday 19th June 2019
Main Hall, MS Centre, Church Lane, West Parley.

Present: Councillors: David Allen; Philip Bamborough; John Barber; Mary Court; Barbara Manuel; Andrew Parry (DC); Diana Penwill; Mark Wadeson

In attendance: Dorset Cllr Parry; Linda Leeding (Clerk) & 2 members of the public.

1. **APOLOGIES.** None. Cllr Barber joined the meeting at 7.32pm.
2. **DECLARATIONS OF PECUNIARY INTEREST.** None.
3. **APPROVE THE MINUTES OF THE MONTHLY PARISH COUNCIL MEETING – 15th MAY 2019.**
The minutes had been circulated prior to the meeting and were accepted as an accurate record (11299-11302).

4. **MATTERS ARISING**

All actions from last month progressed with the exception of a response to Natural England and Lloyds banking,

5. **PRESENTATIONS BY MEMBERS OF THE PUBLIC.** None.

6. **DORSET COUNCILLOR REPORT** (circulated prior to the meeting).

Cllr Parry discussed the 2 proposed ‘relief’ roads along with traffic flow having increased by approx. 22% when the cones were in place on the A338. Cllr Parry is arranging a visit for some cllrs to attend Dorchester and whilst there it’s hoped to see the proposed modelling of New Road and the assumptions used in Policies.

7. **CLERKS REPORT & CORRESPONDENCE** (circulated prior to the meeting).

The Clerk explained there’d been some litter issues at Parley cross since Tesco removed their bins. Cllr Penwill commented that the Bournemouth 7s litter pickers had deposited their collected rubbish in the Council’s Millennium Garden and large groups of youths were walking through the area which was intimidating to residents. The Clerk mentioned that she had been contacted regarding installation of electric charging points on DC land but concerned that adding any to the service road would increase congestion. Council to give consideration to some in PC car park.

ITEMS FOR DECISION

The Chairman asked to bring a planning item forward. Members agreed and the meeting was passed to Cllr Court, the Planning Chairman.

3/19/0829/OUT22 & 24 Dudsbury Road, West Parley

Demolish existing dwellings and erect 2no blocks of 8 flats (2no 3 bedroom and 14no 2 bedroom) with associated parking, bin and cycle storage. Erect a Bat Roost.

A resident expressed their concern regarding the scale of the development which has insufficient parking provision which would lead to roadside parking and the contradiction to criteria in both the Special Character Area (SCA) and policy HE2, and later added the contradiction to Policy KS12 regarding parking.

Councillors discussed the application and the consensus was to support the resident’s objection to the proposal on the grounds that parking was insufficient for the number of dwellings and the bulk and scale was out of character, along with a number of contradictions to the SCA criteria including the development being 3 storeys, space and rhythm would be negatively impacted, parking should be at the side or rear (not at the front). All of which would have a detrimental effect on the character of the road.

The Clerk had circulated a document to members prior to the meeting, giving detail of previous refusal reasoning from EDDC and the Planning Inspectorate. Cllr Bamborough read out the summary for response and Council resolved to object to the application on the numerous planning grounds, and that if the officer was minded to approve it should be referred to the Planning Committee. The meeting was passed back to the Chairman and 2 members of the public left at 8.18pm.

Before moving on, Cllr Parry explained the traffic concerns along Ridgeway / Elm Tree Walk, from the Clerk's report. Due to the A338 roadworks, there has been a huge increase in traffic 'dodging the light' by using this detour. Ridgeway is a privately owned road and the residents are responsible for its maintenance. It was discussed whether it is possible to alter Elm Tree Walk to be a cul-de-sac to restrict traffic flow however DC Highways have stated that the cost for any Traffic Regulation Orders and associated works would need to be paid by the Parish Council. The TRO is £2-3000 plus any installation costs. Initial stage was agreed to erect 'unsuitable for motor vehicles' sign at the entrance of ridgeway and to look into portable vehicle monitoring signage.

8. APPROVE YEAR END FINANCIAL DOCUMENTS(circulated prior to the meeting)

8.1 The motion to approve the Bank Reconciliation was passed with a unanimous vote.

8.2 The motion to approve the Balance Sheet was passed with a unanimous vote.

8.3 The motion to approve the Income and Expenditure was passed with a unanimous vote.

8.4 The motion to approve the Significant Variations document was passed with a unanimous vote.

ACTION: Clerk to copy and send paperwork to External Auditors.

9. APPROVE INTERNAL AUDIT(circulated prior to the meeting)

The Chairman explained that no issues were identified in the internal audit completed by Mr Walker, with all recommendations from last year being effectively implemented. The motion to approve the Internal Audit was passed with a unanimous vote.

10. APPROVE ANNUAL GOVERNANCE STATEMENTS (circulated prior to the meeting)

The Clerk talked through the Annual Governance Statements 1-9 and all answers recommended to be answered yes. The motion to approve the Annual Governance Statement was passed with a unanimous vote.

11. APPROVE ANNUAL FINANCIAL STATEMENTS (circulated prior to the meeting)

The Clerk talked through the Annual Financial Statements and the motion to approve the Annual Financial Statement was passed with a unanimous vote. **ACTION:** Clerk to submit AGAR to External Auditors within specified deadlines.

12. VOLUNTEER RECEPTION & ACTIVITY

Cllr Manuel provided an overview of a meeting with 2 representatives of WPRA Volunteers, which covered lots of aspects of work undertaken and the requirements of Council. Volunteer Reception to go ahead with a suggested date of October, due to availability, but organisation roles still to be determined. Initial discussions on nominees for 'volunteer of the year' award. Budget of £550 has been mentioned but WPPC budget currently £350. The Chairman thanked Cllr Manuel for progressing matters and Council awaits completion of the disclaimers.

13. TREE PRESERVATION ORDER REQUEST

Cllr Manuel explained that she had been approached for Council's support to place a TPO on a tree in Dudsbury Road. Council resolved to seek advice from the DC Tree Officer who determines TPOs. **ACTION:** Clerk to seek advice.

14. PERSONNEL COMMITTEE & TERMS OF REFERENCE

Documents were circulated prior to the meeting and Council resolved to adopt the Terms of Reference. Members of the Committee to be Chairman / Vice Chairman and 1 other; so for this year Cllrs Bamborough, Penwill and Barber

15. GRIEVANCE POLICY / DISCIPLINARY PROCEDURE

Documents were circulated prior to the meeting and Council resolved to adopt both the Grievance Policy and the Disciplinary procedure to protect both Council and its employees.

16. MINERAL WASTE PLAN CONSULTATION

The Chairman discussed the current position regarding the consultation, which no longer directly impact West Parley, and Council resolved to reply "It is pleased to note the deletion of Hurn Court Farm Quarry but re-iterates it's disappointment at the designation of AS27 for extraction. It urges Dorset Council to consider carefully required improvements to the existing roads infrastructure in this rural location and habitats protection as recommended by local Conservation bodies including East Dorset Environmental Partnership". **ACTION:** Clerk to submit response.

17. CHEQUE SCHEDULE (circulated at the meeting)

Cllrs invited to comment prior to authorisation on both the cheques and monthly bank reconciliation. Both approved unanimously and reconciliation signed off by Cllr Bamborough,

2767	Dorset Council	£7,200.00	Overpayment from EDDC (pocket Parks)
2770	Ms Society	£35.00	Room Hire (June)
2771	Peter Walker	£150.00	Internal Audit
2772	Shore Electrical Contractors Ltd	£1,872.00	End of tenancy Inspection of Parley Sports Club
2773	Clifford Robers Ltd T/A Canford Drains	£1,343.76	End of tenancy Inspection of Parley Sports Club
2774	idverde	£242.40	Grass cut on rec ground
2775	Dorset Council	£243.20	Dog bin collection (May / June
2776	Linda Leeding	£1,087.28	Salary
2777	Dorset County Pension Fund	£354.24	Clerk's Pension (ee - £73.91 / Er £280.33)
2778	Linda Leeding	£36.05	Reimbursement of expenses Feb (mileage, stationery, broadband etc)
2779	HMRC	£568.75	Quarterly Employee/er NI & PAYE
Bank			
Trnsfr	Plants for Trade	£108.44	22 x 60 litre compost for planters / Plant food
2780	John Dinsdale	£364.01	Reimbursement for summer planting
	total	£13,605.13	

Bank Account Balance End May	£129,691.08
Less Community Fund	£8,404.54
Less CIL funds	£5,547.38
Less Outstanding Cheques	£664.39
Less this month's cheques	£13,605.13
Less Ringfenced Funds	£0.00
	£101,469.64

18. PLANNING MATTERS

The Chairman passed the meeting to Cllr Court, the Planning Chairman.

8/19/0864/OUT Land at Aviation Business Park, Viscount Road, Hurn Dorset BH23 6NW

Outline planning application for the erection of up to 85,100 sqm GIA of Class B1, B2, B8 employment floorspace, of which no more than 34,000 sqm GIA shall be B1/B2 (Business and General Industrial), and of that, no more than 4,000 sqm GIA shall be B1a (Offices), with access and associated works. All matters reserved save for Access.

A motion to extend Standing Order 3w (meetings to be 2 hours) was passed at 21:30hrs.

Members discussed the application and Council agreed to make representations in the form of a letter highlighting concerns about claims that the B3073 was suitable to carry the additional traffic; environmental issues and several other points (see DFY).

3/19/1100/HOU 214 New Road, West Parley

1 1/2 storey garage to rear of garden, with storage at first floor. Windows, door and garage doors to ground floor. Window to north elevation at first floor.

Councillors discussed the application and had great concern that the garage proposed for the far rear boundary of the plot, could be utilised in the future for alternative purposes. West Parley Parish Council wish to the object to the application due to overlooking of the first floor window in close proximity to neighbouring properties and add that if the case officer is minded to approve the application, a condition should be attached that the construction should not be permitted habitable use nor severed from the main dwelling, now or at any point in the future.

19. To exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. None present.

20. LAND & PROPERTY

Confidential minutes from 15^h May 2019 were approved as an accurate record. Current matters were discussed and confidential minutes taken.

ITEMS FOR CONSIDERATION AND INFORMATION

21. ACTIVITY PLAN (circulated prior to the meeting)

The Clerk has changed the format of the plan to highlight completed tasks. All on track so far for the year to date.

22. COUNCILLORS LEAD AREAS (circulated prior to the meeting)

This month's report had entries from Cllrs Bamborough, Penwill, Barber, Court & Manuel, with no questions raised.

23. DATE OF NEXT MEETING

The date of the Monthly Parish Council meeting was set as Wednesday 17th July 2019 at 19:30 hrs (7.30pm), the Main Hall, MS Centre, Church Lane, West Parley. The Planning Committee scheduled for 3rd July 2019.

There being no further business the meeting closed at 22.57 hrs.