

Minutes of the Monthly Meeting of the Parish Council
Wednesday 17th October 2018
Main Hall, MS Centre, Church Lane, West Parley.

Present: Councillors: John Dinsdale (Vice); Mary Court; Matt Curley; Barbara Manuel (District); Diana Penwill

In attendance: District & DCC Cllr Parry; Linda Leeding (Clerk);

The meeting was opened at 19:30 hrs by the Vice Chair, in the chairman's absence.

1. **APOLOGIES.** Cllrs Allen, Bamborough, Barber and Wilson.

2. **DECLARATIONS OF PECUNIARY INTEREST.** None.

3. **APPROVE THE MINUTES OF THE MONTHLY PARISH COUNCIL MEETING - 19th SEPT 2018.**
The minutes had been circulated prior to the meeting and were accepted as an accurate record, with 2 minor amendments (11272-11274).

4. **MATTERS ARISING**

All actions carried forward from last month actioned, with the exception of producing the APM minutes and applying for Tesco Funding Application. **ACTION:** Clerk to complete outstanding activities as soon as time permits.

5. **PRESENTATIONS FROM MEMBERS OF THE PUBLIC** None

6. **REPORTS BY DISTRICT AND COUNTY COUNCILLORS**

Cllr Manuel provided an update on the improvements at the Heatherlands Centre in Ferndown and explained that various agencies will use the facilities (eg CAB/ NHS) as well as having a nursery. With regard to the proposed Community Asset Transfer, so far 40 assets have been approved for transfer. The A338 continues to have long queues and Cllr Manuel and Parry will attend an imminent meeting. Moors Valley Golf Club in financial difficulty.

District and County Cllr Parry had attended a meeting about the improved traffic flow at Hurn Bridge roundabout. He went on to say that urban fly-tipping appears to have spiked and he will be monitoring the situation. Enquiries have been made about opening the public toilets for longer, however this would cost Dorset County Council an additional £230pm. Alternative suggestions are being investigated. Cllr Parry went on to say that the new Complex Needs block at Parley First School looks fabulous and will see 5 pupils attending in 2018, and 10 pupils in 2019 but the children will engage with the full school. An additional centre will be available at West Moors Middle School. The Local Government Review (LGR) has seen an increase in Dorset Council meetings as they work towards a unitary council. The Logo has been agreed, with the head office in Dorchester, Mark Prosser is the interim Director of the Shadow Council and the level 2 tier (Heads of Department) will be decided next. Cllr Parry reminded Council of the by election for Ferndown on 25th October, which the Clerk will share on Facebook and Website (**ACTION**).

7. **CLERKS REPORT**

This had been circulated prior to the meeting, the Clerk invited questions. Additionally DCC Highways were asked to visit Christchurch Road east about advertising on the public highway. Whilst a comment in the Council's response to EDDC stated that the Parish Council would like to take ownership of the SANG, if progressed, the Clerk asked if we should again request this. Councillors felt that the point had been made and should be made again in any subsequent application.

ITEMS FOR DECISION

8. VAT RECLAIM

The Clerk explained that the claim of £7130 had been submitted and offered thanks to Cllr Penwill for her assistance in completing the activity. Cllr Penwill requested this be ring-fenced for Playground equipment replacement as the majority is 8 years old and showing increasing signs of wear. Cllr Dinsdale asked that the money be used towards the tree works on the recreation ground. The Clerk supported Cllr Penwill's suggestion for the monies be ring-fenced as the original play area cost around £12,000 so this would contribute to replacement of the older larger items. She added that there are considerable funds in this year's budget (£1000) and ring-fenced (£5000) already for the tree works on the recreation ground, with further funds set aside for Parley Wood. Cllr Penwill proposed a motion to ring-fence £7000 for replacement playground equipment, which was passed unanimously. **ACTION:** Clerk to update ring-fenced funds.

9. APPROVE EXTERNAL AUDIT

The Clerk updated Councillors on the External Audit undertaken by PKF, there were no anomalies and advisories were in line with Internal Auditor's recommendations. Cllrs unanimously passed the motion to approve the External Audit.

10. COMMUNITY CONSULTATION

The Clerk explained that the last community consultation was ahead of the Parish Plan in 2011 and so a suggested consultation, circulated prior to the meeting, could be considered for inclusion with the Winter Newsletter to go to all houses in West Parley. The Chairman asked Councillors to give any comments to the Clerk before the November meeting. **ACTION:** Cllrs to comment on consultation content & Clerk to update consultation document.

11. GDPR

The Clerk confirmed that a number of draft policies are appearing in other Council's websites and should have draft policy for the November meeting. **ACTION:** Clerk to devise GDPR Privacy Notice for November meeting.

12. PARLEY WOOD

The Clerk explained the Parley Wood Way Forward document, which had been circulated prior to the meeting, and that the Tree Management Plan (TMP) originally created with EDDC and Natural England was for regeneration of the ancient woodland. This original plan requires updating to a maintenance plan. Work has always been undertaken by the Volunteers or professional arboriculturalists under the supervisory guidance of EDDC Countryside Management Team, but Natural England are required to have input in the future plan. **ACTION:** Clerk to obtain and update electronic version of the TMP, seek approval from EDDC CMT and Natural England. In the meantime, all activity to cease in the woods. Cllr Penwill asked if the Volunteers could clear the branches that have been cut and dumped in the ditch along the boundary of Parley Wood and the playing fields. Drainage is always an issue at this time of year and keeping the ditches clear is a necessity. Cllr Dinsdale confirmed that he would add it to the list for WPRA Volunteers.

13. CHEQUE SCHEDULE (circulated prior to the meeting)

Cllrs invited to comment prior to authorisation. Approved unanimously.

2683	Paul Heaslip	£500.00	Webmaster fee (Jan - June 18)
2684	Royal British Legion	£60.00	Oversized poppies - for WPPC & WPMH
2685	MS Society	£35.00	Room Hire (Oct)
2686	War on Waste	£118.80	Dog bins emptying (Sept)
2687	Paul Hanwell	£90.00	Tree work - urgent broken limb (Parley Wood)
2688	Royal British Legion	£38.00	Poppy Wreaths x 2
2689	John Dinsdale	£15.00	grass seed for outside gym area
2690	Linda Leeding	£1,006.23	Salary
2691	Dorset County Pension Fund	£318.73	Clerk's Pension ee £63.75 & er £254.98
2692	Linda Leeding	£44.60	Reimbursement of expenses Sept/Oct (mileage, stationery, broadband etc)
2693	HMRC	£353.73	National Insurance Quarterly payment
	total	£1,666.36	

14. PLANNING MATTERS

The Chairman handed the meeting to the Planning Chairman, Cllr Court and Cllr Manuel abstained from conversations for the duration of the planning element of the meeting.

3/18/1759/HOU 236 New Road, West Parley

Single storey side and front extensions. Loft conversion to provide first floor accommodation with dormers to the front and rear.

West Parley Parish Council discussed the application and while they wish to offer no objection to the proposal, they request the Case Officer be mindful of any possible overlooking issues, particularly into Birch Avenue. (4 in favour)

Notice of Appeal

Application No: 3/18/0416/FUL 129 Christchurch Road, West Parley

Demolition of no.129 Christchurch Road and construction of four homes with associated parking, access and landscaping, and extension and refurbishment of no.131.

Appeal Reference: APP/U1240/W/18/3201917

Appellant: Harbourwood Homes Ltd

Appeal Start Date: 25 September 2018

Appeal Closing Date: 30th October 2018

The Parish Council wish the clerk to write to the inspector, and confirm that they stand by previous comments made.

Application No: 3/17/3572/FUL 135-137 Christchurch Road, West Parley

‘Demolition of the existing buildings and construction of nine homes (comprising five dwellings and four apartments) with associated parking, access and landscaping.’

Appeal Reference: APP/U1240/W/18/3208476

Appellant: Harbourwood Homes Ltd

Appeal Start Date: 25 September 2018

Appeal Closing Date: 30th October 2018

The Parish Council wish the clerk to write to the inspector, and confirm that they stand by previous comments made.

The meeting was handed back to the Chairman & Cllr Manuel rejoined members at the table.

15. To exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. Cllr Parry left the meeting at 21:24hrs.

16. PARLEY SPORTS CLUB Confidential minutes from 19th September 2018 were approved as an accurate record. Current matters were discussed and confidential minutes taken. A motion to extend Standing Orders was passed at 21:30hrs.

ITEMS FOR CONSIDERATION AND INFORMATION

17. PSC FIREWORK NIGHT REQUEST

The Chairman explained that confirmation had been received from Parley Sports Club that they were planning to hold an ‘alternative’ indoor firework event for members and their guests. Therefore no further permissions were sought from the Parish Council.

18. 2nd QUARTER ACCOUNTS

The clerk talked through the half yearly accounts, which had been circulated prior to the meeting, and Councillors were invited to question and comment.

19. ACTIVITY PLAN

The document was circulated prior to the meeting and the Clerk talked through the outstanding items. Cllr Dinsdale confirmed the outside gym needed a RPII inspection, rather than ROSPA, so need to check with inspection company.
ACTION: Clerk to check if correct inspection to be undertaken.

20. COUNCILLORS LEAD AREAS (Report circulated prior to the meeting)

This month there were reports from the Chair, Vice Chair, Cllr Penwill, Cllr Manuel & Cllr Court. The Chairman asked if Cllr Curley could rake the play area for a few weeks to cover Cllr Barber’s convalescence, Cllr Penwill offered for 4 weeks. Cllr Manuel provided response numbers to the Options consultation.

21. DATE OF NEXT MEETING

The date of the next Planning Committee meeting is 7th November at 19.30 hrs (7.30pm). The next Full Council meeting was set as Wednesday 21st November 2018 at 19:30 hrs (7.30pm), the Main Hall, MS Centre, Church Lane, West Parley.

There being no further business the meeting closed at 22.15 hrs.