

Minutes of the Monthly Meeting of the Parish Council
Wednesday 17th January 2018
Main Hall, MS Centre, Church Lane, West Parley.

Present: Councillors: Philip Bamborough (Chair); David Allen; John Barber; Matt Curley; John Dinsdale (Vice); Barbara Manuel (District); Diana Penwill;

In attendance: 1 member of the public & Linda Leeding (Clerk);

The meeting was opened at 19:30hrs.

1. **APOLOGIES FOR ABSENCE** Cllrs: Mary Court; Lynn Wilson; District & DCC Cllr Parry, DCC Cllr Lugg. The Chairman confirmed Kay Bundy's resignation from Council and offered a vote of thanks for her hard work, particularly in relation to the Village Guide.

2. **DECLARATIONS OF PECUNIARY INTEREST** None.

3. **MINUTES OF THE MEETING HELD ON 6th DECEMBER 2017**

The minutes had been circulated prior to the meeting and apart from one minor amendment, were accepted as an accurate record (11236-11239).

4. **MATTERS ARISING**

All actions carried forward from last month actioned, with exception of: Cllr Manuel forwarding the Housing implications document to the Clerk, and forwarding to Councillors and Cllr Barber to commence weekly reporting of the play area inspections.

5. **PRESENTATIONS FROM MEMBERS OF THE PUBLIC** - None

6. **REPORTS BY DISTRICT AND COUNTY COUNCILLORS**

Cllr Manuel updated Councillors on the Car Park review and Residents' permits. EDDC approved to implement nominal charges. The last review was conducted in 2008; also provided updates on the Local Government Review (funding, harmonisation of Council Tax), and an update on New Road Development. **ACTION:** Clerk to include Planning Application in Newsletter.

7. **CLERKS REPORT**

This had been circulated prior to the meeting and the Chairman asked for questions. The Clerk provided detail of a request for a memorial seat in the Millennium Garden. Cllrs discussed the request and asked for the Clerk to reply that if the enquirer were to pay for the bench and installation, with PC approval of design and location, then it would be acceptable and therefore agreed in principle. **ACTION:** Clerk to Reply. Cllr Barber raised concern about the verge parking in Gallows Drive around a building site. **ACTION:** Cllr Barber to report via DFY website.

ITEMS FOR DECISION

8. **RECREATION GROUND Terms and Conditions of Use**

The documents had been circulated prior to the meeting. Cllr Penwill explained that the T&Cs were extended to all Parish Council owned land, rather than just the Recreation Ground, as the same rules apply. Cllrs approved of the T&Cs.

The booking form for the recreation ground was also accepted and the suggested donations and proportion of the rec which can be used was discussed. It was agreed that unless in exceptional circumstances, only half rec will be offered to ensure half remains for residents' enjoyment. Suggested donations were £30 half day, £50 whole day and children's parties was discretionary dependent upon use/numbers. It was also reminded that there is no vehicular access for events. Motion passed unanimously.

9. PRECEPT

The Clerk talked through the document circulated prior to the meeting, of how the precept could be achieved to meet the approved budget. Councillors agreed a 15% increase on the annual precept and asked that this be stated in financial terms in the newsletter, as this is 7p per week per household. **ACTION:** Clerk to submit request to EDDC.

10. NEW ROAD LAND OWNERSHIP

Cllr Court had asked if there was any merit in the Council undertaking a land search to establish who owns the land subject to the development. Cllr Manuel explained that EDDC would have already done this and the terms of the option agreement are in the public domain. It was agreed not to take this matter further.

11. ANNUAL PARISH MEETING

The date was agreed as 1st May, having reviewed availability at the Memorial Hall. **ACTION:** Clerk to book Hall and WI for refreshments. Potential speakers were suggested and Councillors were asked to introduce themselves and state their Lead Area.

12. BI-ANNUAL NEWSLETTER

The Clerk informed Councillors of the deadline for the Newsletter. **ACTION:** Clerk to update with New Road update, Precept and Club information and finalise with Cllr Penwill.

13. STANDING ORDERS

The Chairman explained the need to adopt the latest NALC standing order template and Cllrs voted unanimously to adopt.

14. CHEQUE SCHEDULE (circulated prior to the meeting)

Cllrs invited to comment prior to authorisation. Approved unanimously.

2581	Cancelled		
2582	War on Waste Ltd	£118.80	Dog bins (Dec)
2583	Mr P Heaslip	£500.00	Website (6 months)
2584	Paul Hanwell	£500.00	Tree works (rec / car park boundary)
2585	Notice Board Company (UK) Ltd	£9.59	Duplicate keys for noticeboard and new lock.
2586	Diana Penwill	£2.40	Reimbursement of postage costs
2587	Linda Leeding	£824.03	Salary
2588	Dorset County Council Pension Fund - Fund Account	£250.74	Clerk's Pension ee £50.15 & er £200.59
			Reimbursement of expenses (mileage, stationery, postage etc)
2589	Linda Leeding	£34.25	
	total	£2,239.81	
	Bank Account Balance End Dec	£59,572.10	
	Less Community Fund	£13,954.54	
	Less Outstanding Cheques	£1,269.41	
	Less this month's cheques	£2,239.81	
	Less Ringfenced Funds	£20,000.00	
	Less Gym donations	£3,000.00	
		£19,108.34	

15. PLANNING MATTERS

In the absence of the Planning Chairman, Cllr Court, the Chairman continued with the Planning Applications. The minutes of the Planning Committee date 20th December were approved as an accurate record of the meeting.

Dorset County Council

Dorset Waste & Minerals consultation 1st December 2017 – 31st January 2018 Consultation.

Councillors discussed the proposal and District Cllr Manuel offered to contact Simon Truit EDDC, to establish more information. Councillors agreed to delegate responsibility for the response to Chair, Vice and Clerk.

3/17/3533/HOU 216 New Road, West Parley

Two storey side and rear extensions. Erect Garage.

Councillors discussed the application and felt it was in keeping with the street scene and therefore offer no objection to the proposed development. (6 in favour, 1 abstention)

3/17/3580/HOU 20 Dudsbury Road, West Parley

Single storey rear extension, two storey side extension and erect new garage.

Councillors discussed the application and felt the proposed extensions were not out of keeping with the character of the road, however do have concern for the impact of the proposal on the possible felling of trees in this Special Character Area, which is known for its sylvan appearance, large plots and spacious gardens. (6 in favour, 1 abstention)

16. To exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admissions to Meetings) Act 1960. 1 member of the public vacated the room.

17. PARLEY SPORTS CLUB Matters were discussed and confidential minutes taken.

ITEMS FOR CONSIDERATION AND INFORMATION

18. PLAY AREA INSPECTIONS

The Clerk reminded Cllr Barber that the weekly play area inspections had been approved at a constituted meeting and that the resolution was to undertake the inspections weekly and report back to the Clerk. **ACTION:** Cllr Barber to provide weekly reporting sheets to Clerk. The Clerk reminded Council that 3 quotes are required for the repairs, 1 already received, however Moors Valley to be contacted. **ACTION:** Clerk to forward MV email to Cllr Barber.

The Chairman asked Cllrs to consider passing a motion to extend Standing Orders: agreed and passed with a unanimous vote.

19. OUTSIDE GYM

Cllr Dinsdale provided an update that the smaller play area would be used to contain the gym equipment. Much of the play bark was redistributed onto the main play area, and any contaminated with mud was used to enhance the path towards Oakland Walk. Groundworks are needed to provide disabled access. Three quotes have been obtained and Cllrs approved both the groundworks quote and the gym equipment quote. **ACTION:** Cllr Dinsdale to contact unsuccessful companies and process orders for successful companies. The current level of funding was discussed and the remaining £2000 could be used from the Community Fund, if other funding sources unsuccessful. **ACTION:** Clerk to contact suggested candidates.

20. COUNCILLORS LEAD AREAS (Report circulated prior to the meeting)

Cllr Bundy was previously responsible for Community Participation but this is no longer covered due to her resignation. Cllr Allen was responsible for Communication but due to work commitments, asked if this could be reallocated and in return he received Highways. The Clerk to continue for the time being with communication. **ACTION:** Clerk to email Highways guidelines to Cllr Allen. This month there were reports from the Chair, Vice Chair, Cllr Penwill, Cllr Court, Cllr Barber and Cllr Manuel. Cllr Dinsdale suggested an opening ceremony for the gym and suggested maybe AFC Bournemouth could be approached.

21. DATE OF NEXT MEETING

The dates of the next Planning Committee meeting is 7th February at 19.30 hrs (7.30pm). The next Full Council meeting was set as Wednesday 21st February 2018 at 19:30 hrs (7.30pm). All at the Main Hall, MS Centre, Church Lane, West Parley.

There being no further business the meeting closed at 22.05 hrs.