

**Minutes of the Annual Meeting of the Parish Council**  
**Wednesday 16<sup>th</sup> May 2018**  
**Main Hall, MS Centre, Church Lane, West Parley.**

**Present:** Councillors: Philip Bamborough (Chair); John Dinsdale (Vice); David Allen; John Barber; Mary Court; Matt Curley; Barbara Manuel (District)

**In attendance:** District & DCC Cllr Parry; Linda Leeding (Clerk);

The meeting was opened at 19:30 hrs.

**1. ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL 2018/19**

The Chairman opened the meeting and asked the Clerk for confirmation of nominations received for Chairman. Cllr Bamborough was proposed and seconded, and with no other nominations, was passed with a unanimous vote.

**2. ELECTION OF THE VICE CHAIRMAN OF THE PARISH COUNCIL 2018/19**

The Chairman asked the Clerk for any nomination for Vice Chairman. Cllr Dinsdale was proposed and seconded, and with no other nominations, was passed with a unanimous vote.

**3. APOLOGIES.** Cllrs: Diana Penwill; Lynn Wilson

**4. DECLARATIONS OF PECUNIARY INTEREST** None.

**5. APPROVE THE MINUTES OF THE MONTHLY PARISH COUNCIL MEETING - 18<sup>th</sup> APRIL 2018.**

The minutes had been circulated prior to the meeting and were accepted as an accurate record (11249-11252).

**6. MATTERS ARISING**

All actions carried forward from last month actioned, with the exception of finalising details relating to the WP Traffic Working Party, ordering of the seesaw, along with submitting the claim for VAT reimbursement.

**7. PRESENTATIONS FROM MEMBERS OF THE PUBLIC - None**

**8. REPORTS BY DISTRICT AND COUNTY COUNCILLORS**

District & County Cllr Parry informed us that Toni Coombs had been appointed as chair for EDDC for 2018/9. Christchurch Borough Council seeking Judicial Review for the LGR, and may delay timeframes previously discussed. The next key date June 18, when the Shadow Council is to be formed, with representatives from DCC and EDDC. Licencing will now work on delegated powers, so there'll be fewer meetings. Cllr Parry explained imminent tree works at Parley Cross are due to branches hitting the bus and aren't related to the proposed Development! With regard the air report obtained by WPPC, Cllr Parry suggested a consensus of opinion and would need to formalise the process. Cllr Parry suggested that the WP Traffic Working Party (TWP) meet  $\frac{3}{4}$  times per annum, in WP unless related to the proposed link roads (DCC) and to determine the remit of the group, to gather information and reach a decision to present to WPPC to progress. Participants were discussed, including Cllr Allen chairing the meeting as Highways Lead and a representative from DCC Highways, as well as Cllr Parry and 3 or 4 residents. It was agreed that the Clerk did not need to be present at these meetings. Cllr Parry commented on the new premises opened on New Road shopping parade and Cllr Court was thanked for arranging the Friends of the Earth pollution survey.

Parish & District Cllr Manuel explained that the potential Judicial Review by Christchurch borough Council increased uncertainty as EDDC undertook their annual appointments. It was shared that EDDC had passed a resolution to encourage 'plastic-free' towns in the district, following an approach from a local waste company.

## **9. NOMINATIONS OF PARISH COUNCIL REPRESENTATIVES 2018/9**

### **a) To Parish Council Committees / Working Groups**

Planning Committee – CHAIR Cllr Court COMMITTEE MEMBERS Cllr Court, Cllr Dinsdale, Cllr Curley, Cllr Penwill (Cllr Bamborough in reserve)

Parley Sports Club Working Group – Cllrs Bamborough, Dinsdale, Penwill & Clerk

### **b) To Outside Bodies**

Bournemouth International Airport Committee – Cllr Manuel

West Parley Memorial Hall – Cllr Bamborough

Parley First School – Cllr Wilson

DAPTC – Cllr Bamborough

### **c) Bank Signatories**

Lloyds TSB Bank Account – Cllrs. Bamborough (chair), Dinsdale (Vice), Penwill, & the Clerk.

**ACTION:** Add Cllr Court as signatory

Teachers Building Society – Treasurers 25 Day Account. All withdrawals require 2 signatures – Cllrs Bamborough and Dinsdale as signatories on the account. Clerk is existing signatory, for information only.

### **d) Individual Councillors Lead Areas**

Cllr D Allen	Highways
Cllr Bamborough	
Cllr Barber	Youth & Fitness
Cllr M Court	Planning; Rights of Way liaison
Cllr Curley	Environment
Cllr Dinsdale	Appearance of West Parley
Cllr B Manuel	Housing
Cllr D Penwill	Recreation Ground
Cllr Wilson	Trees

## **10. CLERKS REPORT**

This had been circulated prior to the meeting and the Chairman asked for questions. The Clerk informed Council that the WP Memorial Hall were purchasing 20 oversized poppies for internal and external decoration for the Remembrance Centenary. Councillors agreed to order an additional 20 poppies for the entrance to the village signs and around the school. The Clerk also asked Council for consideration of 'adopt a tommy' silent soldier statues for the village. Cllr Bamborough suggested 5 'Tommies', for the 4 main roads into WP and one at the School. **ACTION:** Clerk to approach WP Memorial Hall Committee to ask if they would wish to order a Tommy for the WP Memorial Hall, to approach the school for installation of one by noticeboards near the school and order for WPPC. The Clerk asked for suggestions of who to undertake the official opening of the gym, and suggested Mr Bernard from Steve Bernard Foundation, one of the supports for this project. Councillors agreed. **ACTION:** Clerk to invite Mr Bernard and arrange date. The abandoned car remains in the PC car park. **ACTION:** Clerk to contact owner and arrange removal. The Clerk explained that DAPTC could not locate 2 cheques sent, and no response to recent correspondence relating to the Local Council Award – suggested that a complaint should be made to the Chairman of DAPTC.

## **ITEMS FOR DECISION**

### **11. FLORAL DISPLAYS & PLANTERS**

Cllr Dinsdale had thought new barrier baskets would be required however, with purchase of new brackets and liners, repairs have been undertaken at a fraction of the cost. He continued to explained that all baskets had been cleaned and planted out, for hanging post Bournemouth 7s weekend.

General planters had been prepared ready for the new displays, undertaken by the WPRVA volunteers following last year's disappointing displays, and had in fact bought a second-hand bowser to enable watering of all the planters around the village. Councillors were in agreement that the WPRVA volunteers undertake the work this year.

## 12. ANNUAL PARISH MEETING

The Clerk informed Council that there is usually a review after the meeting, and this year saw much reduced attendance, which could be attributed to the fairly recent Public Meeting regarding the proposed housing development on Parley Cross. The Chairman asked the Clerk to provide a copy of the minutes, once written, to a resident who was unable to attend the meeting. **ACTION:** Clerk to forward once written.

## 13. NOMINATION FOR VOLUNTEER OF THE YEAR AWARDS

Cllr Dinsdale asked for nominations for this year and gave an update of those in receipt of awards last year. A nomination was proposed and agreed by full Council along with 2 additional nominations for other prizes.

## 14. COMMUNITY EVENTS

Cllr Allen informed Councillors that Rotary were hoping to hold a firework event on the weekend of 10<sup>th</sup> November, to tie in with the WP Memorial Hall's remembrance service and the centenary of WW1 ending. He explained that they have lots of ideas with Music, hog roast, fireworks etc and have approached Parley Sports Club Management Committee to ask if the playing fields could be made available for this community event. He added that not only would this community event raise funds for local groups, it is hoped that it could invigorate the rotary group which is seeking more members. Councillors felt this would be a great event for the residents. The Chairman then added that another suggestion was for a Halloween disco and Councillors agreed to set aside £250 for the event.

## 15. GENERAL DATA PROTECTION REGULATIONS (GDPR)

The clerk explained that GDPR comes into force on 25<sup>th</sup> May and talked through an information audit undertaken following training by DAPTC. Councillors reviewed the document, which was circulated prior to the meeting, and would progress review of their own papers, along with the Clerk on behalf of WPPC. **ACTION:** All to progress.

## 16. CHEQUE SCHEDULE (circulated prior to the meeting)

Cllrs invited to comment prior to authorisation. Approved unanimously

2634	West Parley WI	£50.00	Annual Parish Meeting Refreshments
2635	Hugh Harris Ltd t/a Fresh-Air Fitness	£6,328.80	Final Payment upon Completion of Outside Gym
2636	MS Society	£35.00	Room Hire (April / May)
2637	War on Waste	£148.50	Dog bins emptying April
2638	Kaptivate	£176.86	Gym usage / thank you sign & all signs rounded in accordance with ROSPA inspection.
2639	DAPTC	£50.00	GDPR Training
2640	Mr John Dinsdale	£636.20	Barrier basket brackets, lining, wood stain for planters & cable ties
2641	Linda Leeding	£1,006.23	Salary
2642	Dorset County Pension Fund	£318.73	Clerk's Pension ee £63.75 & er £254.98
2643	Linda Leeding	£38.45	Reimbursement of expenses (mileage, stationery, broadband etc)
	total	<b>£8,788.77</b>	
	<b>Bank Account Balance End April</b>	<b>£72,965.71</b>	
	Less Community Fund	£11,404.54	
	Less CIL funds	£5,547.38	
	Less Outstanding Cheques	£196.70	
	Less this month's cheques	£8,788.77	
	Less Ringfenced Funds	£0.00	
		<b>£58,123.08</b>	

## 17. PLANNING MATTERS

The Chairman handed the meeting to the Planning Chairman, Cllr Court.

### 3/18/0827/HOU 211 Christchurch Road, West Parley

Raise roof to create further first floor accommodation with dormer windows and internal alterations.

The Parish Council discussed the application and wish to offer no objection to the proposals. (5 in favour, 1 abstention)

**3/18/0161/HOU 95A New Road, West Parley**

Replacing Front Porch

The Parish Council discussed the application and wish to offer no objection to the proposals. (5 in favour, 1 abstention)

**3/18/0997/HOU 65 Cammel Road, West Parley**

Two storey side and front extensions. Garage conversion to accommodation.

The Parish Council discussed the application and wish to offer no objection to the proposals. (5 in favour, 1 abstention)

The meeting was handed back to the Chairman.

**18. To exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies**

**(Admissions to Meetings) Act 1960.** Cllr Parry offered his apologies for 20<sup>th</sup> June meeting as in DCC Shadow meeting and then left the meeting 21:05 hrs.

**19. PARLEY SPORTS CLUB** Current matters were discussed and confidential minutes taken. Confidential minutes from 18<sup>th</sup> April 2018 were approved as an accurate record.

**ITEMS FOR CONSIDERATION AND INFORMATION**

**20. ACTIVITY PLAN**

The document had been circulated prior to the meeting and the Clerk talked through the outstanding items. Content for the next Newsletter to residents was sought, with suggestions made. **ACTION:** Articles from Councillors requested by 20<sup>th</sup> June meeting.

**21. GODD COUNCIL AWARD UPDATE**

The Clerk confirmed that she is still awaiting confirmation of requirements from DAPTC. The chairman explained that the award evidences that a Council is doing a good job and WPPC should strive to progress through the accreditations. He asked for 2 volunteers to help review additional requirements for the website, Cllr Curley and Cllr Court volunteered. **ACTION:** Clerk to chase DAPTC for requirements.

The Chairman asked Cllrs to consider passing a motion to extend Standing Orders: agreed and passed with a unanimous vote.

**22. COUNCILLORS LEAD AREAS (Report circulated prior to the meeting)**

This month there were reports from the Chair, Vice Chair, Cllr Penwill, Cllr Court, Cllr Barber.

Cllr Bamborough asked if there were any questions regarding the report, and Councillors had no questions.

**23. DATE OF NEXT MEETING**

The date of the next Planning Committee meeting was changed from 6<sup>th</sup> June to 13<sup>th</sup> June at 19.30 hrs (7.30pm). The next Full Council meeting was set as Wednesday 20<sup>th</sup> June 2018 at 19:30 hrs (7.30pm). All at the Main Hall, MS Centre, Church Lane, West Parley.

There being no further business the meeting closed at 21.40 hrs.