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**DRAFT Minutes of the West Parley Parish Council held on
WEDNESDAY 20th July 2011 in the MS Society Hall, The Osborne Centre,
Church Lane, West Parley, BH22 8TS.**

Present: Cllr.s: R G Heaslip (Chairman); J Cullen; P Couper; G Dark;
C Davies; A Macdonald; D Oakley; K Pearce.

Apologies: Cllr. I Davis

In attendance: J Lawford (Clerk); EDDC Cllr B Manuel; S Gooden;
2 members of the public.

34. DECLARATIONS OF INTEREST:

There were no declarations of interest concerning matters on the Agenda.

35. PRESENTATIONS BY MEMBERS OF THE PUBLIC:

Mr R Daw raised the issue that seats, a table, tent and other rubbish had been left in Parley Wood following the unauthorised camping. The matter had been reported to EDDC, the Clerk would contact EDDC and stress urgency as this was a SSSI.

Mr M Lane asked whether the contractors performing verge cutting were strimming as they should be. He also raised attention to the publication of Council minutes on notice boards and website. Both these points will be monitored by the Council.

36. REPORTS BY COUNTY & DISTRICT CLLR.S:

District Cllr. B Manuel said that £5.7 million funding had been agreed for Canford Bottom Roundabout, and that night work is now scheduled for 34 weeks starting in September. There is an information meeting at the Barrington Centre on Friday 22nd July with our local MP's. The Minerals & Waste Consultation has started (15th July), running to the 9th September.

Cllr. R Heaslip thanked Cllr. B Manuel and expressed how fortunate the council is to be represented by two such experienced District Councillors. There followed a short discussion on the future threat to the greenbelt. Cllr's Heaslip and Manuel agreed the need for an informal meetings between our two District Cllr's and the Parish Council Chairman/Vice Chairman in order to exchange views and develop a common approach.

37. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15TH JUNE 2011:

These minutes had been circulated prior to the meeting. All were in agreement that the minutes be accepted as an accurate record. (Pages 11012 to 11016)

38. **COUNCIL ADMINISTRATION:**

a) **Standing Orders**

The Clerk informed members that a new set of Standing Orders had been prepared, and it is expected that these will be tabled at the September meeting.

b) **Financial Regulations**

A copy of the Proposed Financial Regulations had been circulated to members prior to the meeting. It was PROPOSED by Cllr. D Oakley and SECONDED by Cllr. J Cullen that **the updated Financial Regulations be adopted**. All were in agreement.

c) **Terms of Reference - Planning Committee**

A copy of the Proposed Planning Committee Terms of Reference had been circulated to members prior to the meeting. It was PROPOSED by Cllr. J Cullen and SECONDED by Cllr. K Pearce that **the Planning Committee Terms of Reference be adopted**. All were in agreement.

d) **New Logo**

A copy of the Proposed Logo had been circulated to members prior to the meeting. It was PROPOSED by Cllr. C Davies and SECONDED by Cllr. G Dark that **the new logo be adopted**. All were in agreement.

e) **Councillor. Vacancies**

The Council had been approached by local resident Sheila Gooden, who was interested in joining the Council as a Councillor. After a short presentation by Mrs S Gooden and discussion it was PROPOSED by Cllr. R Heaslip and SECONDED by Cllr. P Couper that **Mrs S Gooden be co-opted onto the Council**. All were in agreement. Mrs. Gooden then completed the Declaration of Acceptance of Office, which was witnessed by the Clerk. Cllr. S Gooden then joined the meeting.

39. **ENVIRONMENT:**

a) **Core Strategy Options**

Members reviewed the Councils January 2011 response to the LDF Core Strategy Proposals in relation to West Parley. After a short discussion it was PROPOSED by Cllr. R Heaslip and SECONDED by Cllr. P Couper, that the current Councils response would now be **"This Council is opposed to building housing estates in the green belt, and in particular is opposed to options FWP3 and FWP4 in the Core Strategy options."** All were in agreement.

b) **Council Activity Plan**

A copy of the Proposed Council Activity Plan had been circulated to members prior to the meeting. It was PROPOSED by Cllr. J Cullen and SECONDED by Cllr. K Pearce that **the plan be adopted by council, it will be discussed in more detail at the September meeting and then reviewed every three months**. All were in agreement.

c) **Village Entry Signs**

Three quotes had been received for 4no. village entry signs:
Express Signs (Bournemouth), Dorset Works (DCC Sign Shop), Cortest / Royal British Legion Manufacturing.

After a short discussion it was PROPOSED by Cllr. J Cullen and SECONDED by Cllr. D Oakley, that **the Express Signs quotation should be accepted, and members should get their designs to Cllr. Macdonald within three days. Cllr's Heaslip, Cullen & Macdonald will decide on the final design and order the four signs up to the value of £600.** All were in agreement.

40. **FINANCE:**

a) **External Audit**

The external auditor had identified an error on our Annual Return, this alteration was explained to members, who after a short discussion, Cllr. D Oakley PROPOSED and Cllr. J Cullen SECONDED that **the council accepts the alteration.** All were in agreement.

b) **Schedule of Payments**

A copy of the schedule of payments had been circulated to all members. It was PROPOSED by Cllr. K Pearce and SECONDED by Cllr. G Dark that **the schedule of payments be approved.** All were in agreement.

c) **SSE Contracting - Maintenance Contract**

After a short discussion it was PROPOSED by Cllr. J Cullen and SECONDED by Cllr. K Pearce that **the TWO year contract to maintain 2no. external lights be accepted.** All were in agreement.

d) **Financial Report**

Cllr. D Oakley performed a review of the invoices, schedule of payments and bank reconciliation.

e) **2011/2012 Budget**

After a short discussion it was PROPOSED by Cllr. D Oakley and SECONDED by Cllr. J Cullen that the prepared Budget for 2011/12 be adopted. All were in agreement.

41. **REPORTS BY PARISH CLLR.S:**

Cllr. J Cullen reported that the Parish Plan & Village Open Day held yesterday in the Memorial Hall went very well with an estimated 300 to 400 residents in attendance. He thanked his colleagues and other agencies/groups for their support. Local groups were very pleased to be taking part and reported a positive response from visitors.

Cllr. A Macdonald reported that the Recreation Ground hedge had been trimmed at a cost of £300, and the Village Volunteers will now be able to keep it maintained. Preliminary work on the installation of a new gate to the Church Lane to New Road footpath is progressing. A full report should be ready for the September meeting. Dorset Works have said that the village is allocated one week every quarter for maintenance, and a schedule of work has been prepared. The annual reception for the village volunteers is planned for 28th October in the Memorial Hall (TBC). Tesco have confirmed that they will support the event with food and drink.

Cllr. G Dark reported that he had been given an informative tour of Parley First School by the head teacher Miriam Pike.

Cllr. R Heaslip showed members samples of Car Notices, a new initiative from West Parley PACT. Residents will be able to report vehicles for inconsiderate parking. and a PCSO will then attend the location and place a notice on the vehicle.

42. **PLANNING:**

a) **Applications**

3/11/0660/HOU - Erect Greenhouse
Sutherlarach 30 Crescent Walk, West Parley BH22 8PZ

NO OBJECTION

PROPOSED Cllr. Dark, SECONDED Cllr. Cullen, All in agreement.

b) **ECO Sustainable Solutions**

The council acknowledged the response sent to DCC objecting to the application for a BEF plant at Chapel Lane, Hurn.

c) **Planning Decisions**

The planning decisions of EDDC were noted.

43. **TRAINING:**

Cllr.s were reminded that the "New Councillor" Training is arranged for 7:30pm Wednesday 27th July 2011. To be held at Ferndown Town Council offices.

44. **NEXT MEETING:**

The next meeting of the Council will be 7:30pm on Wednesday 21st September 2011 at the MS Society Hall, Church Lane.

The next meetings of the Planning Committee will be at 7:30pm, in the back room of St Marks Church, New Road on:
Wednesday 3rd August 2011 & Wednesday 7th September 2011.

The meeting ended at 9:25pm