

West Parley Parish Council

Jason Lawford
Clerk to the Council

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Dear Councillor,

You are hereby summoned to attend a meeting of the West Parley Parish Council to be held on **WEDNESDAY 20th July 2011 at 19:30hrs (7:30pm)** MS Society Hall, The Osborne Centre, Church Lane, West Parley, BH22 8TS for the purpose of transacting the business listed on the following agenda: -

Should you be unable to attend the meeting please convey your apology via the Clerk.

Jason Lawford
Clerk to the Council
13th July 2011

Chairman - Cllr. Richard Heaslip		
Vice Chairman - Cllr. John Cullen		
Cllr. Pat Couper	Cllr. Geoff Dark	Cllr. Christine Davies
Cllr. Ian Davis	Cllr. Alan Macdonald	Cllr. Dave Oakley
Cllr. Kenny Pearce		

AGENDA

PART 1 - PUBLIC SESSION

1. Apologies: To receive and approve any apologies for absence.
2. Declarations of interest: To note any declarations of interest made by members in respect of items on this agenda.

Public Question Time

The time allocated is at the discretion of the council/chairman.
Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman.
Members of the public may not take part in the parish council meeting itself.

1. Reports by County & District Councillors: To receive information reports from District and County Councillors representing West Parley, on matters to Parish Councillors and the local community.
2. Minutes: To approve the minutes of the Full Council Meeting of the 15th June 2011 (Page Numbers 11012 to 11016). (AP. A)
3. Council Administration:
 - a. To update members on the progress of the update to Standing Orders.
 - b. To review and adopt the new Financial Regulations for West Parley Parish Council. These new Financial Regulations will replace Standing Order items 34 to 52 (AP. B)
 - c. To review and adopt the new Terms of Reference for West Parley Parish Council Planning Committee. (AP. C)

- d. To adopt the new logo (see above) as the official symbol of West Parley Parish Council.
 - e. COUNCILLOR VACANCIES - An update on the position of the current vacancies.
4. Environment:
- a. CORE STRATEGY OPTIONS - To review the councils January 2011 response to the LDF Core Strategy Proposals in relation to West Parley. (AP. D)
 - b. COUNCIL ACTIVITY PLAN - to review and approve the plan prepared by Cllr.Cullen. This will give the Council direction, and provide a structure for future budgets. (AP. E)
 - c. VILLAGE ENTRY SIGNS - To receive an update on progress, and consider the purchase of replacement signs.
5. Finance:
- a. EXTERNAL EDIT - To review and approve the alterations to the Annual Return.
 - b. SCHEDULE OF PAYMENTS - To approve the accounts for payment (AP. F to follow)
 - c. To consider and approve a contract with SSE CONTRACTING for maintenance of street lights. (AP. G)
 - d. To review and approve the Financial Report prepared by the Responsible Financial Officer (RFO) (AP. H to follow)
 - i. Bank Reconciliation - To be signed off by a Councillor
 - ii. Bank Statements, Invoices & Cheques to be checked and Statements signed, Invoices initialed by a Councillor.
 - e. BUDGET 2011/12 - To review and adopt the proposed budget. (AP. I)
6. Reports by Parish Councillors: To receive information reports from Parish Councillors.
7. Planning:
- a. APPLICATIONS - To consider the list of deposited plans. (AP. J)
 - b. ECO SUSTAINABLE SOLUTIONS - To read and confirm the response prepared by Cllr. Cullen regarding the application for a BEF plant at Chapel Lane, Hurn. (AP. K)
 - c. DECISIONS - To note the East Dorset District Council planning decisions. (AP. L to follow)
 - d. TREE MATTERS - To note the East Dorset District Council tree decisions and Tree Preservation Orders (Ap. M to follow)
8. Training: To note the 'New Councillor' training organised for Wednesday 27th July 2011 - all councillors requested to attend.
9. NEXT MEETING:
- a. Planning Committee Wednesday 6th September 2011 (St. Marks Church)
 - b. Full Council Wednesday 21st September 2011 (MS Society Hall)

PLANNING APPLICATIONS TO BE CONSIDERED.

APPLICATION 1

[Erect Greenhouse](#)

Planning Application

Sutherlarach 30 Crescent Walk West Parley Dorset BH22 8PZ

Ref. No: 3/11/0660/HOU