

WEST PARLEY MEMORIAL HALL COMMITTEE MEETING on 24<sup>th</sup>. February 2011

Apologies: Mrs J.Winters, Derek Cooper, Mrs.B. Frewin, Mrs.N.Small .

In Attendance: Secretary Gary Peskett, , Pam Cooper (Treasurer), Shaun Webb(Chairman), Mrs.A.Lane, Mr.M.Lane, Mrs.B. Daw, Mrs.V. Lee & Malcolm Rossiter. John Robinson

Minutes: Mr.S.Webb asked if the minutes of the last meeting were OK, they were agreed and signed as a true record of the 20<sup>th</sup>.January 2011 meeting.

Matters Arising : Secretary stated that the boiler had been repaired by JSJ Gas, a letter to be sent thanking them for their good service.  
Drewlec and completed the electrical certification and repairs.

Correspondence: We have received the £1000 cheque from the PC, write a letter of thanks to them, and agreeing with the taking out of the hedge and reciting the Bow-top fencing just outside the present fence line as the this is 18” higher than the present land.  
Rate relief form filled in and returned.

Treasurer: The C/Ac had £1806.00 with the D/Ac. £6158.00 and the National Savings £7503.00.  
Invoice for Bow-Top fencing for £1781 .74 presented for payment ASAP.  
Booking were going well with many children parties and anniversaries being celebrated.  
March 6<sup>th</sup>. 1-6pm Mrs.McGregor 8 year party 842229 Gary to open.  
March 12<sup>th</sup>. 6-11.45pm Mrs. W Francis private party 484715 Shaun to open.  
March 19<sup>th</sup>. 8 – 1pm EDDC Gary to open .  
March 27<sup>th</sup>. 1-6pm Mrs Loder 570649 Shaun to open.

Renovation of Hall: The new windows had been ordered and paid for and should be delivered by the end of February. We will then have to organise GA Windows to fit them, on talking to them they would try and fit in with the usage of the hall, we would need to take down all the curtains and store them safe from the dust etc, Secretary said he would find a lockable cupboard for this. Hirers would have to be told that there would be some dust etc. in the main hall as this could not be kept up to the usual standard while this major work was taking place.  
The Hedge has been cut down with Malcolm taking all the spoil away, it just leaves the stumps and posts to be removed, when we are ready to start fitting the Bow-Top fencing. Shaun had cut down some of the trees that were marked, others still to be felled in due course

Any Other Business:

WI had complained that the PA system did not work. Secretary said that he used it most Monday evenings and it was working well, it was decided that Mrs Daw would be shown after the meeting how it should be used, and not to use the Microphone with the switch as the switch sometimes did not work as it should. Mrs Daw was given the demonstration and will inform the WI.  
Toilet roll holder in the Ladies toilet had been broken, new one to be fitted.

The meeting closed at 8.20pm

*If you can not attend please inform the Secretary 01202 579394*

**Next meeting arranged for Thursday 24<sup>th</sup>. March 2011 @ 7.30 pm.**